

REGISTERED COMPANY NUMBER: 05514023 (England and Wales)
REGISTERED CHARITY NUMBER: 1111085

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30th September 2019
for
The Knowle Society

West - Chartered Accountants
Office 2 Greswolde House
197b Station Road
Knowle
Solihull
West Midlands
B93 0PU

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for the Year Ended 30th September 2019

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Report of the Trustees
for the Year Ended 30th September 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30th September 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

The objects of the Society, in the governing Memorandum, are:

- o to secure the preservation, protection, development and improvement of features of general public amenity or historic or public interest in the area of benefit or adjacent areas;
- o to educate the public in the geography, history, natural history and architecture of the area of benefit;
- o to preserve the character of the area of benefit as a thriving community;
- o to promote a high standard of planning and architecture in or affecting the area of benefit, and to oppose any inappropriate developments;
- o to represent the views of the members to local and other authorities;
- o to help foster community spirit by arranging lectures, social events and other appropriate activities.

The Trustees have had regard to the Charity Commission's guidance on public benefit.

These objectives have been achieved largely through the work of the committees; Planning, Community Services, Local History, Meetings & Social and Walks and Natural Environment. Information on the Society's activities has been publicised through the Newsletter, the Website and social media.

Methods used to recruit and appoint new charity trustees

The Trustee Directors may at any time co-opt a member who is qualified to be appointed as an Ordinary Trustee Director to take office until the next AGM, upon which, if elected at the AGM may serve for a period of three years. A retiring Trustee Director who remains qualified may stand for re-election at an AGM. Officers of the Society (Chairman, Deputy Chairman, Honorary Secretary and Honorary Treasurer) are elected by the members at the AGM.

Community Services Committee

The Community Services Committee continues to maintain close contacts with Solihull M.B.C., the Police, Public Transport providers, and the Airport to ensure that the views of the Society are heard in all relevant areas. We have continued with the help of volunteers to tidy up the raised flower beds and undertake litter picking around the village.

We have also been actively involved together with local Councillors and Traders with the Council's recent decision to change their pricing structure for the use of the public car parks and continue to monitor the resultant impact to the local economy of the Village. It is intended this monitoring will continue coupled to consequent representations being made to the Council as necessary.

Local History Committee

We continue to maintain the archives of Knowle for which thanks go to our archivist Kathy Jephcott, who works quietly behind the scenes and keeps the archives up to date. We also man the local history centre every Saturday morning in order to answer visitors' queries.

We have presented several exhibitions based on the history of Knowle and of Knowle people. By far the most popular of the 2019 exhibitions has been 'Down Your Way' which explored the history and the meaning of Knowle street names.

1,600 Christmas cards depicting a scene from the village painted by Mike Humphries were printed this year and were sold out within less than 4 weeks. Profits of £608 from the sale will be donated to the new Chemotherapy & Oncology Day Unit at Solihull Hospital.

Planning Committee

This year saw the momentous decision of an approximate 97% majority of voters in March which ensured the Neighbourhood Plan became council policy. The problem now being encountered is the lack of experience with council planning officers of its status when considering individual applications, but as time passes, they are improving.

We have a Committee that is now looking at more and more applications which impact on Knowle and, I am pleased to report, occasionally our recommendations are successful but in turn, this can lead to an Appeal.

Win or lose, however, at least we can say 'we tried our best' and although sometimes our 'best' is not good enough, our relationship with individual officers, which I believe is very good, is maintained throughout our discussions on individual applications.

Report of the Trustees
for the Year Ended 30th September 2019

OBJECTIVES AND ACTIVITIES

My thanks on your behalf to the Committee members for another year's efforts.

Natural Environment Committee

Emphasis for most of the year has been on the Job's Close Local Nature Reserve (LNR), mainly relating to the pond and the establishment of a wildflower triangle. Indications are that funding for major works on the pond may become available shortly. A small fence has been erected to deter people from damaging the tender plants in the triangle. We have agreed with SMBC and the Jarman family that a tree will be planted in the LNR in memory of Stella Jarman, who, amongst other great conservation work, was the driving force behind achieving the designation of the area as a LNR. Bulb planting has continued with the help of the Scouting community. A photo-book has been created illustrating the previous years' planting. The Tesco Bags of Help project is now complete.

Library

It has been another busy year in the library which, with the help of 24 volunteers, has seen over 8,500 visitors since 2011. In partnership with the Libraries department of Solihull Council, a project was initiated to develop the courtyard of the local Library, the Grade II* listed Chester House, to create a community events space that celebrates the village conservation area and heritage. A feasibility study has been undertaken and a fundraising plan is being developed.

Meetings, Social & Walks

The Society continues to run a programme of local walks with the aims of promoting sharing experiences between Members and keeping the local footpaths open, while enhancing Members' knowledge of the area of benefit.

A well-supported programme of talks and walks occurred throughout the year. Our involvement with arrangements for the switching on the Christmas Lights in the High Street was again well supported and widely appreciated. A quiz to raise funds for the Knowle War Memorial project was also held.

Website and newsletter

In addition to its quarterly Members' Newsletter, the Society continues to make use of social media and direct emailing to keep Members up to date with Society events and other village activities.

Financial results for the Year

The year ending September 30th 2019 has been steady with an excess of income over expenditure of £3,274.

Financial aims for the forthcoming year

The 2018-19 accounting year began with £14,153 held in the general fund, with the remainder in restricted funds.

Membership

Membership on 30th September 2019 stood at 2,912; a reduction of 146 on the previous year, mostly arising from deaths or members moving away. Income from subscriptions was slightly down from last year reflecting the lower membership numbers.

Reserves Policy

The Reserves Policy of the Society is that sufficient funds are retained to cover a minimum of one year's normal expenditure. The end of year balance was comfortably above that level.

Full set of accounts

The full set of accounts will be available in due course by request from the Treasurer, on the Society's website at <http://www.knowlesociety.org.uk/about/report-and-accounts/> or at the AGM in February 2020.

Gifts in Kind

The Trustee Directors and many other volunteers give freely their time and expertise. It is not considered meaningful to place an accurate value on this gift.

ON BEHALF OF THE BOARD:

A. Marston (Chairman) - Trustee Director
19th February 2020

Report of the Trustees
for the Year Ended 30th September 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its Memorandum and Articles of Association, and is a company limited by guarantee. The Company registration number is 05514023. As a Charity we are also governed by the provisions of the Charities Act 2016. Our Charity registration number is 1111085.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A review of the major risks has been carried out and no additional actions found necessary.

Data Protection

In response to the new European General Data Protection Regulation which came into effect in May 2018 and in keeping with most other organisations, a group was established to help the Society through the necessary changes. As a result, all forms and literature have been updated to bring attention to a newly written Privacy Statement. All personal data records and all relevant policies and processes have been reviewed carefully to ensure compliance. The trustees maintain an ongoing review of these matters and take the issue of personal data protection very seriously. Anyone wishing to request a copy of their personal data, as held by the Society, may contact the Secretary to make a Subject Access Request.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05514023 (England and Wales)

Registered Charity number

1111085

Registered office

c/o West - Chartered Accountants
Office 2 Greswolde House
197b Station Road
Knowle, Solihull
West Midlands
B93 0PU

Trustees

A Marston (Chairman)
D A Pinwell (Dep Chair)
D N Watson (Treasurer)
D J Bower
J Erzen
W Bohanna - resigned 23/2/2019
L T Jones
E Baker
M Warr
E V Hulse
A C Bird
M T Brown (Secretary)

Independent examiner

West - Chartered Accountants
Office 2 Greswolde House
197b Station Road
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Solihull
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Report of the Trustees
for the Year Ended 30th September 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Lloyds Bank Plc
9/11 Poplar Road
Solihull
B91 3AN

National Savings & Investments
Glasgow
G58 1SB

COIF Charities Deposit Fund
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Approved by order of the board of trustees on and signed on its behalf by:

.....
A Marston (Chairman) - Trustee

**Independent Examiner's Report to the Trustees of
The Knowle Society**

Independent examiner's report to the trustees of The Knowle Society ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30th September 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

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Date:

**Statement of Financial Activities
for the Year Ended 30th September 2019**

	Notes	Unrestricted funds £	Restricted funds £	2019 Total funds £	2018 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		14,869	-	14,869	16,729
Other trading activities	2	1,859	-	1,859	1,694
Investment income	3	135	-	135	85
Total		<u>16,863</u>	-	<u>16,863</u>	18,508
 EXPENDITURE ON					
Raising funds	4	5,797	-	5,797	5,300
Charitable activities		5,819	549	6,368	12,359
Other		1,424	-	1,424	1,472
Total		<u>13,040</u>	<u>549</u>	<u>13,589</u>	19,131
 NET INCOME/(EXPENDITURE)		<u>3,823</u>	<u>(549)</u>	<u>3,274</u>	<u>(623)</u>
 RECONCILIATION OF FUNDS					
Total funds brought forward		14,153	10,349	24,502	25,125
 TOTAL FUNDS CARRIED FORWARD		<u><u>17,976</u></u>	<u><u>9,800</u></u>	<u><u>27,776</u></u>	<u><u>24,502</u></u>

Balance Sheet
At 30th September 2019

		Unrestricted funds	Restricted funds	2019 Total funds	2018 Total funds
	Notes	£	£	£	£
CURRENT ASSETS					
Debtors	8	97	-	97	500
Cash at bank		18,925	9,800	28,725	25,873
		<u>19,022</u>	<u>9,800</u>	<u>28,822</u>	<u>26,373</u>
CREDITORS					
Amounts falling due within one year	9	(1,046)	-	(1,046)	(1,871)
		<u>17,976</u>	<u>9,800</u>	<u>27,776</u>	<u>24,502</u>
NET CURRENT ASSETS					
		<u>17,976</u>	<u>9,800</u>	<u>27,776</u>	<u>24,502</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>17,976</u>	<u>9,800</u>	<u>27,776</u>	<u>24,502</u>
NET ASSETS		<u>17,976</u>	<u>9,800</u>	<u>27,776</u>	<u>24,502</u>
FUNDS					
Unrestricted funds	10			17,976	14,153
Restricted funds				9,800	10,349
TOTAL FUNDS				<u>27,776</u>	<u>24,502</u>

Balance Sheet - continued
At 30th September 2019

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th September 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 30th September 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
A Marston (Chairman) -Trustee

**Notes to the Financial Statements
for the Year Ended 30th September 2019**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. OTHER TRADING ACTIVITIES

	2019	2018
	£	£
Quiz night	790	589
Guides, cards & DVD's	1,069	1,105
	<u>1,859</u>	<u>1,694</u>

3. INVESTMENT INCOME

	2019	2018
	£	£
Bank interest	135	85
	<u>135</u>	<u>85</u>

4. RAISING FUNDS

Investment management costs

	2019	2018
	£	£
Repairs & maintenance	374	-
	<u>374</u>	<u>-</u>

Notes to the Financial Statements - continued
for the Year Ended 30th September 2019

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30th September 2019 nor for the year ended 30th September 2018 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 30th September 2019 nor for the year ended 30th September 2018 .

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	15,629	1,100	16,729
Other trading activities	1,694	-	1,694
Investment income	85	-	85
Total	17,408	1,100	18,508
 EXPENDITURE ON			
Raising funds	5,300	-	5,300
Charitable activities			
Charitable activities	10,886	1,473	12,359
Other	1,472	-	1,472
Total	17,658	1,473	19,131
NET INCOME/(EXPENDITURE)	(250)	(373)	(623)
 RECONCILIATION OF FUNDS			
Total funds brought forward	14,403	10,722	25,125
TOTAL FUNDS CARRIED FORWARD	14,153	10,349	24,502

**Notes to the Financial Statements - continued
for the Year Ended 30th September 2019**

7. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1st October 2018 and 30th September 2019	<u>6,225</u>
 DEPRECIATION	
At 1st October 2018 and 30th September 2019	<u>6,225</u>
 NET BOOK VALUE	
At 30th September 2019	<u>-</u>
At 30th September 2018	<u>-</u>

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Other debtors	-	500
Prepayments	<u>97</u>	<u>-</u>
	<u>97</u>	<u>500</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Other creditors	<u>1,046</u>	<u>1,871</u>

10. MOVEMENT IN FUNDS

	At 1.10.18 £	Net movement in funds £	At 30.9.19 £
Unrestricted funds			
General fund	14,153	3,823	17,976
 Restricted funds			
SUSTAiN Award	207	-	207
Natural Environment Fund	<u>10,142</u>	<u>(549)</u>	<u>9,593</u>
	<u>10,349</u>	<u>(549)</u>	<u>9,800</u>
 TOTAL FUNDS	<u>24,502</u>	<u>3,274</u>	<u>27,776</u>

Notes to the Financial Statements - continued
for the Year Ended 30th September 2019

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	16,863	(13,040)	3,823
Restricted funds			
Natural Environment Fund	-	(549)	(549)
TOTAL FUNDS	<u>16,863</u>	<u>(13,589)</u>	<u>3,274</u>

Comparatives for movement in funds

	At 1.10.17 £	Net movement in funds £	At 30.9.18 £
Unrestricted Funds			
General fund	14,403	(250)	14,153
Restricted Funds			
SUSTAiN Award	207	-	207
Natural Environment Fund	10,515	(373)	10,142
	<u>10,722</u>	<u>(373)</u>	<u>10,349</u>
TOTAL FUNDS	<u>25,125</u>	<u>(623)</u>	<u>24,502</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	17,408	(17,658)	(250)
Restricted funds			
Natural Environment Fund	1,100	(1,473)	(373)
TOTAL FUNDS	<u>18,508</u>	<u>(19,131)</u>	<u>(623)</u>

Notes to the Financial Statements - continued
for the Year Ended 30th September 2019

10. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.17	Net movement in funds	At 30.9.19
	£	£	£
Unrestricted funds			
General fund	14,403	3,573	17,976
Restricted funds			
SUSTAiN Award	207	-	207
Natural Environment Fund	10,515	(922)	9,593
	<u>10,722</u>	<u>(922)</u>	<u>9,800</u>
TOTAL FUNDS	<u>25,125</u>	<u>2,651</u>	<u>27,776</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	34,271	(30,698)	3,573
Restricted funds			
Natural Environment Fund	1,100	(2,022)	(922)
TOTAL FUNDS	<u>35,371</u>	<u>(32,720)</u>	<u>2,651</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30th September 2019.

Detailed Statement of Financial Activities
for the Year Ended 30th September 2019

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,398	2,683
Subscriptions	11,208	11,689
Taxation refund	2,263	2,357
	<hr/> 14,869	<hr/> 16,729
Other trading activities		
Quiz night	790	589
Guides, cards & DVD's	1,069	1,105
	<hr/> 1,859	<hr/> 1,694
Investment income		
Bank interest	135	85
	<hr/> 16,863	<hr/> 18,508
EXPENDITURE		
Raising donations and legacies		
Meeting expenses	627	662
Social events & visits	351	620
Newsletter & printing	3,155	2,876
Advertising & website	308	399
Membership expenditure	501	237
Gifts & hospitality	-	50
Cost of calendars & cards	481	456
	<hr/> 5,423	<hr/> 5,300
Investment management costs		
Repairs & maintenance	374	-
Charitable activities		
Local History Centre	668	607
Christmas expenses	762	1,099
Village greens project	-	1,650
Telephone box project	250	2,500
Donations given	2,325	1,661
Planning committee	314	338
Natural environment, owl & knot garden projects	2,049	4,504
	<hr/> 6,368	<hr/> 12,359
Support costs		

Detailed Statement of Financial Activities
for the Year Ended 30th September 2019

	2019	2018
	£	£
Governance costs		
Insurance	351	351
Storage facilities	-	225
Trustee meetings & expenses	422	246
Sundry governance expenditure	99	98
Accountancy	552	552
	<hr/> 1,424	<hr/> 1,472
Total resources expended	13,589	19,131
	<hr/>	<hr/>
Net income/(expenditure)	3,274	(623)
	<hr/> <hr/>	<hr/> <hr/>