

REGISTERED COMPANY NUMBER: 05514023 (England and Wales)
REGISTERED CHARITY NUMBER: 1111085

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30th September 2013
for
The Knowle Society

West - Chartered Accountants
Office 2 Greswolde House
197b Station Road
Knowle
Solihull
West Midlands
B93 0PU

Contents of the Financial Statements
for the Year Ended 30th September 2013

	Page
Report of the Trustees	1 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Financial Statements	7 to 9
Detailed Statement of Financial Activities	10 to 11

Report of the Trustees
for the Year Ended 30th September 2013

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30th September 2013. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05514023 (England and Wales)

Registered Charity number

1111085

Registered office

c/o West - Chartered Accountants
Office 2 Greswolde House
197b Station Road
Knowle, Solihull
West Midlands
B93 0PU

Trustees

L T Jones (Chairman)	
W Bohanna (Dep Chair)	
K Stables (Act'g Sec)	- appointed 29/5/2013
D N Watson (Treasurer)	
D J Bower	
J Erzen	
D A Pinwell	
C C Robinson	
J H Rowley	
I R Simmonds	- resigned 18/2/2013
M A C Smith	- resigned 18/2/2013
P F Johnson	
P J K Ewin	
A Marston	
E Baker	
M Warr	
J McGrain	- appointed 9/9/2013
E J Linker (Hon Sec)	- resigned 18/2/2013

Independent examiner

West - Chartered Accountants
Office 2 Greswolde House
197b Station Road
Knowle
Solihull
West Midlands
B93 0PU

Report of the Trustees
for the Year Ended 30th September 2013

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

Lloyds Bank Plc
9/11 Poplar Road
Solihull
B91 3AN

National Savings & Investments
Glasgow
G58 1SB

COIF Charity Funds
80 Cheapside
London
EC2V 6DZ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its Memorandum and Articles of Association, and is a company limited by guarantee, as defined by the Companies Act 2006. The Company registration number is 05514023. As a Charity we are also governed by the provisions of the Charities Act 2011. Our Charity registration number is 1111085. During the year the Trustees have been reviewing the Memorandum and Articles and in the coming year will be bringing forward some amendments to improve the management of the Society.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A review of the major risks has been carried out and no additional actions found necessary.

OBJECTIVES AND ACTIVITIES

The objects of the Society, in the governing Memorandum, are:

- to secure the preservation, protection, development and improvement of features of general public amenity or historic or public interest in the area of benefit or adjacent areas;
- to educate the public in the geography, history, natural history and architecture of the area of benefit;
- to preserve the character of the area of benefit as a thriving community;
- to promote a high standard of planning and architecture in or affecting the area of benefit and to oppose any inappropriate developments;
- to represent the views of the members to local and other authorities.
- to help foster community spirit by arranging lectures, social events and other appropriate activities.

These objects have been achieved largely through the work of your committees viz: Planning, Community Services, Local History, Meetings & Social and Walks. The Natural Environment committee was in abeyance during the year although some of its activities were continued on an ad hoc basis. Information on the Society's activities has been publicised through the Newsletter, our Website and the local media.

The Community Services Committee maintains close contacts with Solihull M.B.C., the Police, Public Transport providers, the Airport and the local traders to ensure that the views of the Society are heard in all relevant areas.

The Local History Committee maintains contact with appropriate organisations. It manages the Society's collection of documents and artefacts relating to the village and also arranges regular exhibitions of local interest in the History Centre in Knowle Library. This has furniture and fittings provided by the Society in order to preserve and display the artefacts and archived documents.

The Meetings & Social and Walks Committee arranged well-supported programmes of talks and walks throughout the year. Our involvement with the switching on of the Christmas Lights in the High Street was again well supported and widely appreciated.

Report of the Trustees
for the Year Ended 30th September 2013

OBJECTIVES AND ACTIVITIES

In addition to these ongoing activities the Planning Committee had a busy year, especially dealing for yet another year with the planning application in respect of St John's Close, usually known as the 'Waitrose plans'. We have continued to liaise with the developers to try and ensure the inevitable disruption is kept to a minimum. It also dealt with a number of other significant planning applications, notably that for retirement apartments on the High Street and a housing estate off Hampton Rd. Both these were granted planning permission, but we were able to influence the design and layout to minimise the impacts on the village. The Planning Committee also made a number of significant submissions to the Solihull Local Plan that will guide the development of the borough up to 2028 in an attempt to control the rate of implementation of housing developments in the Village. Significant work has been put in to enable the Society to lead the launch, in the coming year, of a 'local forum' to investigate the creation of a 'Neighbourhood Plan' which would sit under the Solihull Local Plan and influence any developments in the village.

Regular contact is maintained with the Council's Planning Department and representations made when appropriate. The Trustee Directors are also grateful for the advice and assistance given to the Society by the local Councillors on planning and other matters.

It was not possible to raise funding for the proposed Knowle Green Community Project, which involved the redevelopment of the former toilet block at the junction of Station Road and the High Street. However it now looks as if a similar scheme will be undertaken by a local resident on a commercial basis. The Society will be consulted on the design of the scheme.

The major project of the Natural Environment Committee that continued was the attempt to register three areas of the previous route of the now abandoned Knowle Relief Road as 'Town & Village Greens'. This was carried on under the leadership of your Chairman as a stand-alone project. A considerable amount of work has been done, with the invaluable assistance of Members (and non-members). The applications were submitted in advance of new legislation, which would have made the applications more difficult. They are being reviewed by Solihull Council and it remains to be seen what the outcomes will be. No doubt there will be more effort required in the coming year.

Financial result for the Year

The year resulted in an Excess of Expenditure over Income of £833. (2012 - Excess of Expenditure over Income of £3,407). This represents a considerable reduction from last year, where there was exceptional spending on the two jubilees and the Waitrose project. This year's expenditure excess is largely due to depreciation of fixed assets, indicating that actual income exceeded revenue expenditure.

Membership

At the end of the year the membership of the Society stood at 3605, a further increase of 342 members over the past year, mainly due to the recruitment efforts of one of the Trustee Directors.

Reserves Policy

The Reserves Policy of the Society is that sufficient funds are retained to cover a minimum of one year's normal expenditure. It will be seen from the figures that the policy was maintained this year. Your Trustee Directors will be reviewing the subscriptions this coming year, due to the ever increasing expense of running the Society. At present it is not thought necessary to increase the subscriptions, but there are a number of potentially expensive projects under way, which may require the raising of additional funds.

Gifts in Kind

The Trustee Directors and many other volunteers freely give of their time and expertise. It is not considered meaningful to place an accurate value on this gift.

ON BEHALF OF THE BOARD :

L T Jones (Chairman) - Trustee

15th January 2014

**Independent Examiner's Report to the Trustees of
The Knowle Society**

I report on the accounts for the year ended 30th September 2013 set out on pages five to nine.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

West - Chartered Accountants
Office 2 Greswolde House
197b Station Road
Knowle
Solihull
West Midlands
B93 0PU

Date:

Statement of Financial Activities
for the Year Ended 30th September 2013

	Notes	Unrestricted funds £	Restricted funds £	2013 Total funds £	2012 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		11,234	-	11,234	11,436
Activities for generating funds	2	1,251	-	1,251	3,313
Investment income	3	62	-	62	128
Total incoming resources		<u>12,547</u>	<u>-</u>	<u>12,547</u>	<u>14,877</u>
 RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income		5,088	-	5,088	4,763
Charitable activities					
Charitable activities		3,707	500	4,207	9,210
Governance costs					
		4,042	43	4,085	4,311
Total resources expended		<u>12,837</u>	<u>543</u>	<u>13,380</u>	<u>18,284</u>
 NET INCOMING/(OUTGOING) RESOURCES					
		(290)	(543)	(833)	(3,407)
 RECONCILIATION OF FUNDS					
Total funds brought forward		12,770	793	13,563	16,970
TOTAL FUNDS CARRIED FORWARD		<u><u>12,480</u></u>	<u><u>250</u></u>	<u><u>12,730</u></u>	<u><u>13,563</u></u>

Balance Sheet
At 30th September 2013

	Notes	Unrestricted funds £	Restricted funds £	2013 Total funds £	2012 Total funds £
FIXED ASSETS					
Tangible assets	6	1,245	-	1,245	2,490
CURRENT ASSETS					
Cash at bank		11,235	250	11,485	11,073
NET CURRENT ASSETS		<u>11,235</u>	<u>250</u>	<u>11,485</u>	<u>11,073</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		12,480	250	12,730	13,563
NET ASSETS		<u><u>12,480</u></u>	<u><u>250</u></u>	<u><u>12,730</u></u>	<u><u>13,563</u></u>
FUNDS	7				
Unrestricted funds				12,480	12,770
Restricted funds				250	793
TOTAL FUNDS				<u><u>12,730</u></u>	<u><u>13,563</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th September 2013.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30th September 2013 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 15th January 2014 and were signed on its behalf by:

L T Jones (Chairman) -Trustee

**Notes to the Financial Statements - continued
for the Year Ended 30th September 2013**

4. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2013	2012
	£	£
Depreciation - owned assets	1,245	1,245

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30th September 2013 nor for the year ended 30th September 2012 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 30th September 2013 nor for the year ended 30th September 2012 .

6. TANGIBLE FIXED ASSETS

	Plant and machinery etc £
COST	
At 1st October 2012 and 30th September 2013	6,225
DEPRECIATION	
At 1st October 2012	3,735
Charge for year	1,245
At 30th September 2013	4,980
NET BOOK VALUE	
At 30th September 2013	1,245
At 30th September 2012	2,490

**Notes to the Financial Statements - continued
for the Year Ended 30th September 2013**

7. MOVEMENT IN FUNDS

	At 1.10.12	Net movement in funds	At 30.9.13
	£	£	£
Unrestricted funds			
General fund	12,289	(49)	12,240
Derek Mellor Fund	281	(141)	140
Jennens Fund	200	(100)	100
	<hr/>	<hr/>	<hr/>
	12,770	(290)	12,480
 Restricted funds			
Eva Wootton Fund	86	(43)	43
SUSTAiN Award	207	-	207
Mrs W M Hazzard	500	(500)	-
	<hr/>	<hr/>	<hr/>
	793	(543)	250
 TOTAL FUNDS	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	13,563	(833)	12,730

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	12,547	(12,596)	(49)
Derek Mellor Fund	-	(141)	(141)
Jennens Fund	-	(100)	(100)
	<hr/>	<hr/>	<hr/>
	12,547	(12,837)	(290)
 Restricted funds			
Eva Wootton Fund	-	(43)	(43)
Mrs W M Hazzard	-	(500)	(500)
	<hr/>	<hr/>	<hr/>
	-	(543)	(543)
 TOTAL FUNDS	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
	12,547	(13,380)	(833)

Detailed Statement of Financial Activities
for the Year Ended 30th September 2013

	2013	2012
	£	£
INCOMING RESOURCES		
Voluntary income		
Donations	92	323
Subscriptions	8,849	8,789
Taxation refund	2,293	2,324
	<hr/>	<hr/>
	11,234	11,436
Activities for generating funds		
Walks & visits	-	720
Social events	360	560
Local history centre	-	39
Guides	15	-
Calendars, guides & DVD's	876	1,873
Other charitable activities	-	121
	<hr/>	<hr/>
	1,251	3,313
Investment income		
Bank interest	62	128
	<hr/>	<hr/>
Total incoming resources	12,547	14,877
RESOURCES EXPENDED		
Costs of generating voluntary income		
Meeting expenses	627	837
Social events & visits	441	1,352
Newsletter & printing	2,743	2,327
Advertising	407	247
Calendars, guides & DVD's	789	-
Gifts & hospitality	81	-
	<hr/>	<hr/>
	5,088	4,763
Charitable activities		
Local History Centre	672	695
Christmas expenses	651	814
Capital expenditure	500	-
Jubilee celebrations/ Festival in the Park	-	2,425
Calendars, guides & DVD's	-	2,083
Waitrose costs	-	1,283
Other charitable activities	2,384	1,910
	<hr/>	<hr/>
	4,207	9,210
Governance costs		
Insurance	202	202
Accountancy	522	510
Carried forward	724	712

Detailed Statement of Financial Activities
for the Year Ended 30th September 2013

	2013	2012
	£	£
Governance costs		
Brought forward	724	712
Guild House-Trustees' Meetings	481	444
Post, stationery & sundries	449	1,008
Storage facilities	1,084	887
Sundry governance expenditure	102	15
Fixtures and fittings	1,245	1,245
	<hr/>	<hr/>
	4,085	4,311
	<hr/>	<hr/>
Total resources expended	13,380	18,284
	<hr/>	<hr/>
Net expenditure	<u>(833)</u>	<u>(3,407)</u>