

**REGISTERED COMPANY NUMBER: 05514023 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1111085**

**Report of the Trustees and**  
**Unaudited Financial Statements For The Year Ended 30 September 2011**  
**for**  
**The Knowle Society**

West - Chartered Accountants  
Office 2 Greswolde House  
197b Station Road  
Knowle  
Solihull  
West Midlands  
B93 0PU

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for the Year Ended 30 September 2011**

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**The Knowle Society**

**Report of the Trustees**  
**for the Year Ended 30 September 2011**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2011. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05514023 (England and Wales)

**Registered Charity number**

1111085

**Registered office**

c/o West - Chartered Accountants  
Office 2 Greswolde House  
197b Station Road  
Knowle, Solihull  
West Midlands  
B93 0PU

**Trustees**

P J K Ewin (Chairman)

L T Jones (Dep Chairman)

A Marston (Hon. Sec)

D N Watson (Dep. Treas)

- appointed 15.6.11

W Bohanna

D J Bower

J Erzen

G G Masters

D A Pinwell

C C Robinson

J H Rowley

I R Simmonds

B S Smart

M A C Smith

P F Johnson

**Company Secretary**

D N Watson (Dep. Treas)

**Independent Examiner**

West - Chartered Accountants  
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Solihull  
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**Report of the Trustees**  
**for the Year Ended 30 September 2011**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Bankers**

Lloyds TSB Plc  
9/11 Poplar Road  
Solihull  
B91 3AN

National Savings & Investments  
Glasgow  
G58 1SB

COIF Charity Funds  
80 Cheapside  
London  
EC2V 6DZ

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its memorandum and articles of association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**OBJECTIVES AND ACTIVITIES**

The objects of the Society, in the governing Memorandum, are:

1. To secure the preservation, protection, development and improvement of features of general public amenity or historic or public interest in the ecclesiastical parish of Knowle or adjacent areas.
2. To educate the public in the geography, history, natural history and architecture of the area.
3. To promote a high standard of planning and architecture in or affecting the area and to oppose any inappropriate developments.

These objects have been achieved largely through the work of our committees viz: Planning, Community Services, Natural Environment, Local History, Meetings & Social and Walks. Information on the Society's activities has been publicised through the Newsletter, our Website and the local media.

Several of the committees maintain close contacts with Solihull M.B.C., the Police, Public Transport providers, the Airport and the local traders to ensure that the views of the Society are heard in all relevant activities. This fulfils our mission to maintain the character of the village.

The Local History Committee also maintains contact with appropriate organisations. It manages the Society's collection of documents and artefacts relating to the village and also arranges regular exhibitions of local interest in the Committee's Centre in Knowle Library. The furniture and fittings newly bought some 2 years ago have proved a great asset in terms of both storage and display of artefacts and archived documents.

The Meetings & Social and the Walks Committees arranged well supported programmes of talks and walks throughout the year. Our involvement with the Festival in the Park and in the switching on of the Christmas Lights in the High Street have again been well supported and widely appreciated.

**Report of the Trustees**  
**for the Year Ended 30 September 2011**

**OBJECTIVES AND ACTIVITIES**

(Continued)

In addition to these ongoing activities the Planning Committee has again had a busy year, especially for a further year dealing with the Planning Application in respect of St John's Close, usually known as the 'Waitrose plans'. The original plan was greatly amended to include a smaller supermarket in a different area. Detailed objections were raised mainly on design, highway and car parking grounds and the outcome of the application was awaited when this report was written. The Society has objected to the proposals to construct two marinas on the local canal. Both applications were refused on appeal.

Regular contact is maintained with the Council's Planning Department and representations made when appropriate. The Trustee Directors are also grateful for the advice and assistance given to the Society by the local Councillors on planning and other matters.

Funding for the proposed Knowle Green Community Project has been difficult to obtain, and the project is on hold. This involves the redevelopment of the former toilet block at the junction of Station Road and the High Street.

Among many other activities undertaken by or on behalf of the Society, the setting up of a group of volunteers to man Knowle Library on Saturday afternoons when the Council could no longer afford to pay staff for that purpose has been a great success. Much greater contact with Arden Academy has been opened with hopes on both sides for close relations in the future. Both these projects owe a lot to Bill Bohanna who has become a governor of Arden. Our contact with West MASA has been maintained although the future of that organisation is in doubt. We have been represented on and have contributed to Centre Transport Users' Forum.

**Result for the Year**

The year resulted in an excess of Expenditure over Income of £1,633. ( 2010 - Excess of Expenditure over Income of £2,285). This was part of the agreed strategy of the Trustee Directors to reduce our Reserves to more acceptable levels (see below and Note 9 on page 10). Expenditure included the costs of the activities referred to above and reflects what was a very busy year for the Society.

**Membership**

At the end of the year the membership of the Society stood at 3,016

**Risk Assessment**

The Trustee Directors, through the committee Chairmen, carry out an annual risk assessment to ensure that all possible steps are taken to minimise risks to the Society's assets and to those who take part in our activities.

**Reserves Policy**

The Reserves Policy of the Society is that sufficient funds are retained to cover a minimum of one year's expenditure. It will be seen from the figures that the Reserves at present are in excess of this figure. The reasons for this are given in Note 9 on page 10 and a strategy is in place to effect a reduction.

**Gifts in Kind**

The Trustee Directors and many other volunteers freely give of their time and expertise. It is not considered meaningful to place an accurate value on this gift.

**ON BEHALF OF THE BOARD :**

.....  
P J K Ewin (Chairman) - Trustee

Date: .....

**Independent Examiner's Report to the Trustees of  
The Knowle Society**

I report on the accounts for the year ended 30 September 2011 set out on pages five to ten.

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 43 of the 1993 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Date: .....

**Statement of Financial Activities  
for the Year Ended 30 September 2011**

	Notes	Unrestricted funds £	Restricted funds £	30.9.11 Total funds £	30.9.10 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income		9,413	-	9,413	9,624
Activities for generating funds	2	1,143	-	1,143	1,400
Investment income	3	75	-	75	71
<b>Total incoming resources</b>		<b>10,631</b>	<b>-</b>	<b>10,631</b>	<b>11,095</b>
 <b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Costs of generating voluntary income		4,679	-	4,679	5,542
<b>Charitable activities</b>					
Charitable activities		3,609	-	3,609	4,277
<b>Governance costs</b>					
		3,932	44	3,976	3,561
<b>Total resources expended</b>		<b>12,220</b>	<b>44</b>	<b>12,264</b>	<b>13,380</b>
 <b>NET INCOMING/(OUTGOING) RESOURCES</b>					
		<b>(1,589)</b>	<b>(44)</b>	<b>(1,633)</b>	<b>(2,285)</b>
 <b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>18,222</b>	<b>381</b>	<b>18,603</b>	<b>20,888</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>16,633</b>	<b>337</b>	<b>16,970</b>	<b>18,603</b>

**Balance Sheet**  
**At 30 September 2011**

	Notes	Unrestricted funds £	Restricted funds £	30.9.11 Total funds £	30.9.10 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	3,735	-	3,735	4,980
<b>CURRENT ASSETS</b>					
Stocks		258	-	258	516
Debtors	7	-	-	-	318
Cash at bank		12,640	337	12,977	12,789
		<u>12,898</u>	<u>337</u>	<u>13,235</u>	<u>13,623</u>
<b>NET CURRENT ASSETS</b>		<u>12,898</u>	<u>337</u>	<u>13,235</u>	<u>13,623</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>16,633</u>	<u>337</u>	<u>16,970</u>	<u>18,603</u>
<b>NET ASSETS</b>		<u>16,633</u>	<u>337</u>	<u>16,970</u>	<u>18,603</u>
<b>FUNDS</b>					
Unrestricted funds	8			<u>16,633</u>	<u>18,222</u>
Restricted funds				<u>337</u>	<u>381</u>
<b>TOTAL FUNDS</b>				<u>16,970</u>	<u>18,603</u>



**The Knowle Society**

**Balance Sheet - continued**  
**At 30 September 2011**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2011.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30 September 2011 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on ..... and were signed on its behalf by:

.....  
P J K Ewin (Chairman) -Trustee



**Notes to the Financial Statements - continued  
for the Year Ended 30 September 2011**

**4. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	<b>30.9.11</b>	30.9.10
	£	£
Depreciation - owned assets	<u>1,245</u>	<u>1,245</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 September 2011 nor for the year ended 30 September 2010 .

**Trustees' Expenses**

There were no trustees' expenses paid for the year ended 30 September 2011 nor for the year ended 30 September 2010 .

**6. TANGIBLE FIXED ASSETS**

	<b>Plant and machinery etc</b>
	<b>£</b>
<b>COST</b>	
At 1 October 2010 and 30 September 2011	<u>6,225</u>
 <b>DEPRECIATION</b>	
At 1 October 2010	1,245
Charge for year	<u>1,245</u>
At 30 September 2011	<u>2,490</u>
 <b>NET BOOK VALUE</b>	
At 30 September 2011	<u>3,735</u>
At 30 September 2010	<u>4,980</u>

**7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>30.9.11</b>	30.9.10
	£	£
Other debtors	<u>-</u>	<u>318</u>

Notes to the Financial Statements - continued  
for the Year Ended 30 September 2011

**8. MOVEMENT IN FUNDS**

	At 1.10.10 £	Net movement in funds £	At 30.9.11 £
<b>Unrestricted funds</b>			
General fund	17,261	(1,849)	15,412
Derek Mellor Fund	561	(140)	421
Jennens Fund	400	(100)	300
Mrs W M Hazzard Fund	-	500	500
	<hr/>	<hr/>	<hr/>
	18,222	(1,589)	16,633
 <b>Restricted funds</b>			
Eva Wootton Fund	174	(44)	130
SUSTAiN Award	207	-	207
	<hr/>	<hr/>	<hr/>
	381	(44)	337
 <b>TOTAL FUNDS</b>	<hr/> <u>18,603</u>	<hr/> <u>(1,633)</u>	<hr/> <u>16,970</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	10,131	(11,980)	(1,849)
Derek Mellor Fund	-	(140)	(140)
Jennens Fund	-	(100)	(100)
Mrs W M Hazzard Fund	500	-	500
	<hr/>	<hr/>	<hr/>
	10,631	(12,220)	(1,589)
 <b>Restricted funds</b>			
Eva Wootton Fund	-	(44)	(44)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<hr/> <u>10,631</u>	<hr/> <u>(12,264)</u>	<hr/> <u>(1,633)</u>

**9. TOTAL FUNDS**

The current level of the Society's Reserves is higher than might have been expected but it should be borne in mind that the Society has provisionally agreed to provide a contribution of £5,000 towards the costs of the Knowle Green Community Project. In addition the trustee directors are looking at other areas of expenditure which will deplete the Reserves still further.

**Detailed Statement of Financial Activities**  
**for the Year Ended 30 September 2011**

	<b>30.9.11</b>	30.9.10
	£	£
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	532	550
Subscriptions	7,545	7,817
Taxation refund	1,336	1,257
	<hr/>	<hr/>
	9,413	9,624
<b>Activities for generating funds</b>		
Walks & visits	829	814
Social events	96	257
Local history centre	105	-
Guides	39	148
DVD's etc.	74	181
	<hr/>	<hr/>
	1,143	1,400
<b>Investment income</b>		
Bank interest	75	71
	<hr/>	<hr/>
<b>Total incoming resources</b>	<b>10,631</b>	<b>11,095</b>
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Meeting expenses	1,187	1,781
Social events & visits	804	854
Newsletter	2,002	2,203
Advertising	428	160
Guides & DVD's	258	417
Gifts & hospitality	-	127
	<hr/>	<hr/>
	4,679	5,542
<b>Charitable activities</b>		
Local History Centre	822	845
Christmas expenses	390	424
Capital expenditure	18	239
Festival in the Park	688	354
Public meetings	-	938
Other charitable activities	1,691	1,477
	<hr/>	<hr/>
	3,609	4,277
<b>Governance costs</b>		
Insurance	200	200
Accountancy	488	460
Guild House-Trustees' Meetings	377	364
Carried forward	1,065	1,024

**Detailed Statement of Financial Activities**  
**for the Year Ended 30 September 2011**

	<b>30.9.11</b>	30.9.10
	<b>£</b>	£
<b>Governance costs</b>		
Brought forward	<b>1,065</b>	1,024
Post, stationery & sundries	<b>780</b>	441
Storage facilities	<b>775</b>	851
Sundry governance expenditure	<b>111</b>	-
Fixtures and fittings	<b>1,245</b>	1,245
	<b>3,976</b>	3,561
<b>Total resources expended</b>	<b>12,264</b>	13,380
	<b>-----</b>	<b>-----</b>
<b>Net expenditure</b>	<b>(1,633)</b>	<b>(2,285)</b>
	<b>=====</b>	<b>=====</b>