

THE KNOWLE SOCIETY
(a company limited by guarantee)
Number 05514023

Report and Financial Statements for the year ended
30th September 2008

The Knowle Society
Report and Financial Statements for the year ended
30th September 2008

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The Knowle Society
(a company limited by guarantee)

No. 05514023

**The Trustee Directors below, served during the year ended 30th September 2008.
They are Directors within the Companies Act and Trustees of the Charity under
Charity Law**

Trustees Directors: Gary Masters (Chairman)
Colin Smith (Deputy Chairman)
Andrew Marston (Hon. Secretary)
Sandra Lea (Hon. Treasurer)
David Bower
Allan Coleman
Peter Ellis
Peter Ewin
Peter Johnson
Leighton Jones
Derek Mellor
Peter Morton (retired 26.11.2007)
David Pinwell
John Rowley
Anne Smith
Sharon Wheeler (resigned 13.03.2008)

Charity Number: 1111085

Bankers: Lloyds TSB Plc
9/11 Poplar Road
Solihull
B91 3AN

National Savings & Investments
Glasgow
G58 1SB

Independent Examiner: Caroline Stewart BSc FCA CTA
Chartered Accountant
Stewart & Co
5 Plainview Close
Aldridge
WS9 0YY

Registered Office: 9 Jacobean Lane
Knowle
Solihull
B93 9LP

The Knowle Society

Report of the Trustee Directors For the year ended 30th September 2008

The objects of the Society, in the governing Memorandum, are:

1. To secure the preservation, protection, development and improvement of features of general public amenity or historic or public interest in the area of benefit or adjacent areas.
2. To educate the public in the geography, history, natural history and architecture of the area of benefit.
3. To promote a high standard of planning and architecture in or affecting the area of benefit and to oppose any inappropriate developments.

(The area of benefit is the ecclesiastical parish of Knowle, Solihull, West Midlands)

The objects have been achieved, largely, through the work of committees viz: Planning, Community Services, Environment, Local History and Meetings, Social and Walks, with dissemination of the Society's activities through the Newsletter, Website and publicity in the local press.

Planning, Community Services and Environment maintain close contacts with the Local Authority, the Police, Public Transport providers and Local Traders to ensure that the views of the Knowle Society are heard in all activities relating to the built and natural environment and social provision in the area, and in so doing, fulfilling the mission of the Society to maintain the character of the village.

The Local History committee maintains contact with appropriate organisations. It manages, on behalf of the Trustee Directors, a collection of documents and artefacts relating to the village. By arrangement they are available for inspection. Regular exhibitions of local interest are displayed in Knowle Library.

The Meetings, Social and Walks committee arranges a programme of talks and walks throughout the year.

The programmes of the above committees are ongoing.

Occasionally, a major issue arises which is dealt with by the Trustee Directors. Birmingham International Airport is six miles north-east of Knowle. The Society has prepared a measured response to the Airport's Master Plan and the decision of the Planning Committee of Solihull Council is awaited. The Society will be in further communication with the Airport as expansion continues. During the year the Society agreed to consider the redevelopment of the area around the closed toilet block at the junction of Station Road with Warwick Road Knowle. It is the intention that this redevelopment, known as the Knowle Green Community Project, will include a memorial to the late Dr. Ronald Bower a founder and past president of the Society. The local community has been made aware of this project through advertising, and opinions sought and taken into account. This redevelopment, working together with representatives from other local bodies, is ongoing.

The Trustee Directors, through the committee Chairmen, carry out an annual risk assessment to ensure that all possible steps are taken to minimise risks to the Society's assets and to the people who take part in Society activities.

The Reserves Policy of the Society is that sufficient funds are retained to cover an average year's expenditure.

Gifts in Kind. The Trustee Directors and many other volunteers freely give of their time and respective expertise. It is not considered meaningful to place an accurate value on this gift.

Continued.....

The Knowle Society

Statement of the Trustee Directors' Responsibilities

Under the rules of Charity Law, the Trustee Directors are required to obtain financial statements for each financial year which give a true and fair view of the state of affairs of the charity and the surplus or deficit of the charity for that period. In preparing financial statements, the Trustee Directors are required to:

- Make suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and charities SORP have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume the charity will continue its activities.

The Trustee Directors are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the Trustee Directors on 12th November 2008 and signed on its behalf by

.....G S Masters.....Chairman

.....S V Lea.....Hon. Treasurer

Independent Examiner's report to

The Knowle Society

I report on the Financial Activities of The Knowle Society for the year ended 30th September 2008 which are set out on pages 5 to 8.

Respective responsibilities of the Trustee Directors and Examiner

As the charity's Trustee Directors you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustee Directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 41 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Caroline Stewart BSc FCA CTA
Stewart & Co
5 Plainview Close
Aldridge
WS9 0YY

Signed.....C Stewart.....

Date 17.11.2008

The Knowle Society

Balance Sheet as at 30th September 2008

	2008	2008	2007	2007
	£	£	£	£
Current Assets :				
Note 8				
Debtors	144		344	
Lloyds TSB	1,110		1,518	
National Savings Bank	16,191		14,550	
Stock of Guides	1,032			
	<u>18,477</u>		<u>16,412</u>	
Less: Current Liabilities				
Note 9				
Creditors:				
Amount falling due within one year		871		1,211
Net Current Assets		<u>17,606</u>		<u>15,201</u>
Accumulated funds				
Unrestricted Funds		16,612		14,340
Restricted Funds		994		861
		<u>17,606</u>		<u>15,201</u>

For the period ended 30th September 2008 the Company was entitled to exemption from audit under section 249A(1) of the Companies Act 1985.

No members have required the Company to obtain an audit of its accounts for the period in question in accordance with section 249B(2).

The Trustee Directors acknowledge their responsibility for: i) Ensuring the Company keeps accounting records which comply with section 221; and ii) Preparing accounts which give a true and fair view of the state of affairs of the Company as at the end of the period and of its profit and loss for the financial period in accordance with section 226 and which otherwise comply with the requirements of the Companies Act relating to accounts, as far as applicable to the Company.

The Financial Statements were approved by the Trustee Directors

on 12th November 2008

Signed.....G S Masters.....(Chairman)

Signed.....S V Lea.....(Hon.Treasurer)

The Knowle Society

Statement of Financial Activities for the year ended 30 September 2008

Note:	2008	2008	2008	2007	2007	2007
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds		Funds	Funds	
	£	£	£	£	£	£
Incoming Resources						
<u>Voluntary Income:</u>						
Subscriptions	7,043		7,043	6,364		6,364
Taxation Refund	1,017		1,017	1,267		1,267
Donation from members re Cllr L Kyles Dec'd			-		36	36
Donations	5		5			
Competition Prize from SUSTAin		200	200			
	8,065	200	8,265	7,631	36	7,667
<u>Activities for Generating Funds</u>						
Walks	59		59	111		111
Collections			-	16		16
Social Events	605		605	151		151
Local History Centre	15		15	65		65
Guides	937		937			
DVD's	29		29			
	1,645	-	1,645	343		343
<u>Investment Income</u>						
Bank Interest	512	33	545	270	26	296
Total Income Generated	10,222	233	10,455	8,244	62	8,306
Less: Resources Expended						
1 <u>Costs of Generating Funds</u>	3,597	-	3,597	2,459		2,459
2 <u>Costs of Charitable Activities</u>	3,689	100	3,789	1,746	36	1,782
3 <u>Costs of Governance</u>	664		664	851		851
Total Resources Expended	7,950	100	8,050	5,056	36	5,092
Surplus of Income over Resources Expended	2,272	133	2,405	3,188	26	3,214
Brought forward from Previous Year	14,340	861	15,201	11,152	835	11,987
			-			
Funds Carried Forward	16,612	994	17,606	14,340	861	15,201

The Knowle Society

Notes to Statement of Financial Activities for the year ended 30 September 2008

Note:	2008 Unrestricted Funds £	2008 Restricted Funds £	2008 Total £	2007 Unrestricted Funds £	2007 Restricted Funds £	2007 Total £
1 <u>Costs of Generating Funds</u>						
Hire of Village Hall	248		248	248		248
Speakers	254		254	285		285
Meetings Expenses	56		56	40		40
Social Events	633		633	119		119
Newsletter	1,656		1,656	1,410		1,410
Advertising	327		327	357		357
Guides	285		285			
Gifts and Hospitality	138		138			
	3,597	-	3,597	2,459		2,459
2 <u>Costs of Charitable Activities</u>						
Local History Centre	796		796	449		449
Community Services	73		73	-		-
Planning	128		128	130		130
Christmas Expenses	498		498	283		283
Annual Subscriptions	200		200	194		194
Flower Tubs	340		340	340		340
Poppy Wreath Appeal	20		20	20		20
Web Site	29		29	-		-
Capital Expenditure	1,605		1,605	313		313
Plaque in remembrance of Cllr L Kyles Dec'd			-	17	36	53
Donation to Friends of Knowle Park		100	100			
	3,689	100	3,789	1,746	36	1,782
3 <u>Costs of Governance</u>						
Insurance	230		230	230		230
Professional & Legal Costs	15		15	15		15
Guild House -Trustees' Meetings	220		220	200		200
Postage Stationery & Sundries	199		199	406		406
	664	-	664	851		851

The Knowle Society

Notes to the Statement of Financial Activities for the year ended 30th September 2008.

4. **Paid up Membership:**

3107 at 30th September 2008

5. **Accounting Policies:**

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Charities SORP (Statement of Recommended Practice Accounting by Charities)

6. **Trustee Directors' Remuneration and Expenses:**

No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any Trustee Director or to any person or persons known to be connected with any of them.

7. **Employees:**

The Society had no employees during the period.

8. **Debtors:** Gift Aid £84.00
Refund due from WMASA £43.00
Knowle Village Hall £17.00

9. **Creditors:** Newsletter printing £780.00
Knowle P. C. C. (Guild House) £60.00
Knowle Village Hall Association £31.00

10. **Share Capital:**

The Company is limited by Guarantee, and as such does not have Share Capital. In the event of the Company failing, each member is liable for a sum not exceeding £1.

11. **Restricted Funds:**

Eva Wootton Fund	£794.00
SUSTAiN Award	£200.00