

REGISTERED COMPANY NUMBER: 05514023 (England and Wales)
REGISTERED CHARITY NUMBER: 1111085

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30th September 2018
for
The Knowle Society

West - Chartered Accountants
Office 2 Greswolde House
197b Station Road
Knowle
Solihull
West Midlands
B93 0PU

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for the Year Ended 30th September 2018**

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Report of the Trustees
for the Year Ended 30th September 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30th September 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

The objects of the Society, in the governing Memorandum, are:

- o to secure the preservation, protection, development and improvement of features of general public amenity or historic or public interest in the area of benefit or adjacent areas;
- o to educate the public in the geography, history, natural history and architecture of the area of benefit;
- o to preserve the character of the area of benefit as a thriving community;
- o to promote a high standard of planning and architecture in or affecting the area of benefit, and to oppose any inappropriate developments;
- o to represent the views of the members to local and other authorities;
- o to help foster community spirit by arranging lectures, social events and other appropriate activities.

The Trustees have had regard to the Charity Commission's guidance on public benefit.

These objectives have been achieved largely through the work of the committees; Planning, Community Services, Local History, Meetings & Social and Walks and Natural Environment. Information on the Society's activities has been publicised through the Newsletter, the Website and social media.

With the completion of the Neighbourhood Forum's proposed Neighbourhood Plan and its hoped-for Council agreement and subsequent ratification by Referendum, many of the points which have been made by this Committee to appropriate applications will carry much more 'weight' in these responses. The end result, therefore, should be a more even-handed system in dealings with the Council's planning department.

Natural Environment Committee

The £1000 received from Tesco has been used to improve the walkways in the Local Nature Reserve, to buy some bird boxes and to buy native wildflowers. In October 2017 we were alerted to the felling of many fine trees at Lansdowne House and, together with the Neighbourhood Forum, were successful in persuading SMBC to place a Tree Preservation Order on many of the remaining trees.

Community and Business Liaison maintains close relationship with Arden Academy and it also maintains contacts with many local traders. Arden Academy has been in receipt of our annual cheque of £250 that is awarded for the pupil who has done the most in the community.

Library

It has been another busy year in the library which, with the help of 24 volunteers, has seen over 8,500 visitors since 2011. In partnership with the Libraries department of Solihull Council, a project was initiated to develop the courtyard of the local Library, the Grade II* listed Chester House, to create a community events space that celebrates the village conservation area and heritage. A feasibility study has been undertaken and a fundraising plan is being developed.

Community Events Programmes

A well-supported programme of talks and walks occurred throughout the year. Our involvement with arrangements for the switching on of the Christmas Lights in the High Street was again well supported and widely appreciated. A quiz to raise funds for the local football club's storm damaged clubhouse rebuilding appeal was also held.

Website and newsletter

The website at www.knowledgesociety.org.uk has been updated this year to include a searchable database of artefacts held in the library local history centre. In addition to its quarterly Members Newsletter, the Society continues to make use of social media and direct emailing to keep Members up to date with Society events and other village activities.

Financial results for the Year

The year ending September 30th 2018 has been steady with an excess of expenditure over income of £623. Other project expenditure included renovation costs of £2,500 for the BT telephone box, now owned by the society, £1,960 for the Owl carving in the Knot Garden, and £1,650 finalising the legal fees for the Village Greens Appeal.

The Knowle Society

Report of the Trustees for the Year Ended 30th September 2018

OBJECTIVES AND ACTIVITIES

Financial aims for the forthcoming year

The 2017-18 accounting year began with £14,403 held in the general fund, with the remainder in restricted funds.

Methods used to recruit and appoint new charity trustees

The Trustee Directors may at any time co-opt a member who is qualified to be appointed as an Ordinary Trustee Director to take office until the next AGM, upon which, if elected at the AGM may serve for a period of three years. A retiring Trustee Director who remains qualified may stand for re-election at an AGM. Officers of the Society (Chairman, Deputy Chairman, Honorary Secretary and Honorary Treasurer) are elected by members at the AGM.

Community Services Committee

The Community Services Committee continues to maintain close contacts with Solihull M.B.C., the Police, Public Transport providers, and the Airport to ensure that the views of the Society are heard in all relevant areas. We have continued with the help of volunteers to tidy up the raised flower beds and undertake litter picking around the village.

We have also been actively involved together with local Councillors and Traders with the Council's recent decision to change their pricing structure for the use of the public car parks and continue to monitor the resultant impact to the local economy of the Village. It is intended this monitoring will continue coupled to consequent representations being made to the Council as necessary.

Local History Committee

In addition to ongoing work this year, the Local History Committee has presented four exhibitions: 'Knowle Hall', 'Law & Order' in Knowle, 'Henry Tonks' and the present exhibition 'Centenary of End of WWI which will finish in January. Next year's exhibitions have not yet been finalised.

In July, together with the deputy chairman, Trustee Director Dave Pinwell, an event was organised to celebrate 50 years since Knowle village was given conservation status. There were guided walks, climbs up to the top of the church tower, afternoon tea in the Guild House and an exhibition of photographs of old/new buildings. The event included the primary school organising a painting/writing competition of the children's' favourite buildings. The Mayor attended to give prizes out to the competition winners.

The committee was involved in the refurbishment and extension of the War Memorial in Knowle, and was comprised of Janet Erzen (LHC chair) and Peter Ewin (LHC committee), Bill Bohanna - the previous Knowle Society Chairman, with three members of the Knowle branch of the British Legion, three members of Knowle Parish Church, a retired local GP, and a local builder who gave his services for free, as did a local architect. The project began in February 2017 ready for the 11th of November 2018.

As usual, local artist Mike Humphreys painted a village scene for us to use as Christmas cards, from which 1,500 were printed. The Local History Committee then packed 6 cards and envelopes into cello bags to be sold in the Christmas Charity Card shop in Knowle Library. The profits will be donated to 'Fisher House', Queen Elizabeth Hospital, Birmingham.

Planning Committee

The Planning Committee, as part of its continuing monitoring process of the weekly Council-issue of planning applications received for Knowle, has made many responses to the appropriate applications. However, from the 'success' rate achieved, it seems the system at present tends to favour the applicant.

Membership

Membership on 30th September 2018 stood at 3058; a reduction of 108 on the previous year, mostly arising from deaths or members moving away. Income from subscriptions was slightly down from last year reflecting the lower membership numbers.

Reserves Policy

The general fund balance on 30th September 2018 was close to our normal annual expenditure.

The Reserves Policy of the Society is that sufficient funds are retained to cover a minimum of one year's normal expenditure. The end of year balance was comfortably above that level.

Full set of accounts

The full set of accounts will be available in due course by request from the Treasurer, on the Society's website or at the AGM in February 2019.

Report of the Trustees
for the Year Ended 30th September 2018

OBJECTIVES AND ACTIVITIES

Gifts in Kind

The Trustee Directors and many other volunteers give freely their time and expertise. It is not considered meaningful to place an accurate value on this gift.

ON BEHALF OF THE BOARD:

A. Marston (Chairman) - Trustee Director

9th January 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its Memorandum and Articles of Association, and is a company limited by guarantee. The Company registration number is 05514023. As a Charity we are also governed by the provisions of the Charities Act 2016. Our Charity registration number is 1111085.

Risk management

The Trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A review of the major risks has been carried out and no additional actions found necessary.

Data Protection

In response to the new European General Data Protection Regulation which came into effect in May 2018 and in keeping with most other organisations, a group was established to help the Society through the necessary changes. As a result, all forms and literature have been updated to bring attention to a newly written Privacy Statement. All personal data records and all relevant policies and processes have been reviewed carefully to ensure compliance. The trustees maintain an ongoing review of these matters and take the issue of personal data protection very seriously. Anyone wishing to request a copy of their personal data, as held by the Society, may contact the Secretary to make a Subject Access Request.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

05514023 (England and Wales)

Registered Charity number

1111085

Registered office

c/o West - Chartered Accountants

Office 2 Greswolde House

197b Station Road

Knowle, Solihull

West Midlands

B93 0PU

Trustees

A Marston (Chairman)

D A Pinwell (Dep Chair)

D N Watson (Treasurer)

D J Bower

J Erzen

W Bohanna

L T Jones

E Baker

M Warr

E V Hulse

A C Bird

M T Brown (Secretary)

Report of the Trustees
for the Year Ended 30th September 2018

REFERENCE AND ADMINISTRATIVE DETAILS

Independent examiner

West - Chartered Accountants
Office 2 Greswolde House
197b Station Road
Knowle
Solihull
West Midlands
B93 0PU

Bankers

Lloyds Bank Plc
9/11 Poplar Road
Solihull
B91 3AN

National Savings & Investments
Glasgow
G58 1SB

COIF Charities Deposit Fund
Senator House
85 Queen Victoria Street
London
EC4V 4ET

Approved by order of the board of trustees on and signed on its behalf by:

.....
A Marston (Chairman) - Trustee

**Independent Examiner's Report to the Trustees of
The Knowle Society**

Independent examiner's report to the trustees of The Knowle Society ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30th September 2018.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

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Date:

**Statement of Financial Activities
for the Year Ended 30th September 2018**

	Notes	Unrestricted funds £	Restricted funds £	2018 Total funds £	2017 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		15,629	1,100	16,729	15,664
Other trading activities	2	1,694	-	1,694	809
Investment income	3	85	-	85	60
Total		<u>17,408</u>	<u>1,100</u>	<u>18,508</u>	<u>16,533</u>
 EXPENDITURE ON					
Raising funds		5,300	-	5,300	5,581
Charitable activities					
Charitable activities		10,886	1,473	12,359	10,180
Other		1,472	-	1,472	1,804
Total		<u>17,658</u>	<u>1,473</u>	<u>19,131</u>	<u>17,565</u>
NET INCOME/(EXPENDITURE)		<u>(250)</u>	<u>(373)</u>	<u>(623)</u>	<u>(1,032)</u>
 RECONCILIATION OF FUNDS					
Total funds brought forward		14,403	10,722	25,125	26,157
TOTAL FUNDS CARRIED FORWARD		<u><u>14,153</u></u>	<u><u>10,349</u></u>	<u><u>24,502</u></u>	<u><u>25,125</u></u>

Balance Sheet
At 30th September 2018

	Notes	Unrestricted funds £	Restricted funds £	2018 Total funds £	2017 Total funds £
CURRENT ASSETS					
Debtors	7	500	-	500	-
Cash at bank		15,524	10,349	25,873	25,125
		<u>16,024</u>	<u>10,349</u>	<u>26,373</u>	<u>25,125</u>
CREDITORS					
Amounts falling due within one year	8	(1,871)	-	(1,871)	-
		<u>14,153</u>	<u>10,349</u>	<u>24,502</u>	<u>25,125</u>
NET CURRENT ASSETS					
		<u>14,153</u>	<u>10,349</u>	<u>24,502</u>	<u>25,125</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>14,153</u>	<u>10,349</u>	<u>24,502</u>	<u>25,125</u>
NET ASSETS		<u>14,153</u>	<u>10,349</u>	<u>24,502</u>	<u>25,125</u>
FUNDS	9				
Unrestricted funds				14,153	14,403
Restricted funds				10,349	10,722
TOTAL FUNDS				<u>24,502</u>	<u>25,125</u>

Balance Sheet - continued
At 30th September 2018

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th September 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 30th September 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
A Marston (Chairman) -Trustee

**Notes to the Financial Statements
for the Year Ended 30th September 2018**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

2. OTHER TRADING ACTIVITIES

	2018	2017
	£	£
Quiz night	589	-
Guides, cards & DVD's	1,105	809
	<u>1,694</u>	<u>809</u>

3. INVESTMENT INCOME

	2018	2017
	£	£
Bank interest	85	60
	<u>85</u>	<u>60</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30th September 2018 nor for the year ended 30th September 2017 .

Trustees' expenses

There were no trustees' expenses paid for the year ended 30th September 2018 nor for the year ended 30th September 2017 .

Notes to the Financial Statements - continued
for the Year Ended 30th September 2018

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	15,664	-	15,664
Other trading activities	809	-	809
Investment income	60	-	60
Total	16,533	-	16,533
 EXPENDITURE ON			
Raising funds	5,581	-	5,581
Charitable activities			
Charitable activities	6,495	3,685	10,180
Other	1,804	-	1,804
Total	13,880	3,685	17,565
 NET INCOME/(EXPENDITURE)	2,653	(3,685)	(1,032)
 RECONCILIATION OF FUNDS			
Total funds brought forward	11,750	14,407	26,157
 TOTAL FUNDS CARRIED FORWARD	14,403	10,722	25,125

6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
COST	
At 1st October 2017 and 30th September 2018	6,225
 DEPRECIATION	
At 1st October 2017 and 30th September 2018	6,225
 NET BOOK VALUE	
At 30th September 2018	-
At 30th September 2017	-

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Other debtors	500	-

Notes to the Financial Statements - continued
for the Year Ended 30th September 2018

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Other creditors	<u>1,871</u>	<u>-</u>

9. MOVEMENT IN FUNDS

	At 1.10.17 £	Net movement in funds £	At 30.9.18 £
Unrestricted funds			
General fund	14,403	(250)	14,153
Restricted funds			
SUSTAiN Award	207	-	207
Natural Environment Fund	<u>10,515</u>	<u>(373)</u>	<u>10,142</u>
	10,722	(373)	10,349
TOTAL FUNDS	<u>25,125</u>	<u>(623)</u>	<u>24,502</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	17,408	(17,658)	(250)
Restricted funds			
Natural Environment Fund	1,100	(1,473)	(373)
TOTAL FUNDS	<u>18,508</u>	<u>(19,131)</u>	<u>(623)</u>

Comparatives for movement in funds

	At 1.10.16 £	Net movement in funds £	At 30.9.17 £
Unrestricted Funds			
General fund	11,750	2,653	14,403
Restricted Funds			
SUSTAiN Award	207	-	207
Natural Environment Fund	<u>14,200</u>	<u>(3,685)</u>	<u>10,515</u>
	14,407	(3,685)	10,722
TOTAL FUNDS	<u>26,157</u>	<u>(1,032)</u>	<u>25,125</u>

**Notes to the Financial Statements - continued
for the Year Ended 30th September 2018**

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	16,533	(13,880)	2,653
Restricted funds			
Natural Environment Fund	-	(3,685)	(3,685)
TOTAL FUNDS	<u>16,533</u>	<u>(17,565)</u>	<u>(1,032)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.10.16 £	Net movement in funds £	At 30.9.18 £
Unrestricted funds			
General fund	11,750	2,403	14,153
Restricted funds			
SUSTAiN Award	207	-	207
Natural Environment Fund	14,200	(4,058)	10,142
	<u>14,407</u>	<u>(4,058)</u>	<u>10,349</u>
TOTAL FUNDS	<u>26,157</u>	<u>(1,655)</u>	<u>24,502</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	33,941	(31,538)	2,403
Restricted funds			
Natural Environment Fund	1,100	(5,158)	(4,058)
TOTAL FUNDS	<u>35,041</u>	<u>(36,696)</u>	<u>(1,655)</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30th September 2018.

Detailed Statement of Financial Activities
for the Year Ended 30th September 2018

	2018	2017
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,683	1,171
Subscriptions	11,689	12,078
Taxation refund	2,357	2,415
	<hr/>	<hr/>
	16,729	15,664
Other trading activities		
Quiz night	589	-
Guides, cards & DVD's	1,105	809
	<hr/>	<hr/>
	1,694	809
Investment income		
Bank interest	85	60
	<hr/>	<hr/>
Total incoming resources	18,508	16,533
EXPENDITURE		
Raising donations and legacies		
Meeting expenses	662	673
Social events & visits	620	325
Newsletter & printing	2,876	3,201
Advertising & website	399	460
Membership expenditure	237	240
Gifts & hospitality	50	-
Cost of calendars & cards	456	682
	<hr/>	<hr/>
	5,300	5,581
Charitable activities		
Local History Centre	607	696
Christmas expenses	1,099	970
Village greens project	1,650	645
Telephone box project	2,500	-
Donations given	1,661	2,997
Planning committee	338	287
Natural environment, owl & knot garden projects	4,504	4,585
	<hr/>	<hr/>
	12,359	10,180
Support costs		
Governance costs		
Insurance	351	271
Storage facilities	225	270
Trustee meetings & expenses	246	461
Sundry governance expenditure	98	67
Carried forward	920	1,069

Detailed Statement of Financial Activities
for the Year Ended 30th September 2018

	2018	2017
	£	£
Governance costs		
Brought forward	920	1,069
Accountancy	552	552
Administration expenses	-	183
	<u>1,472</u>	<u>1,804</u>
Total resources expended	19,131	17,565
	<u> </u>	<u> </u>
Net expenditure	<u>(623)</u>	<u>(1,032)</u>