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KNOWLE STREAMSIDE TRUST (Charity Number: 523005) MANAGEMENT COMMITTEE

Committee members

The Management Committee is seeking to appoint 3 members to ensure we have the capacity and skills to provide the management of the Trust and the charities assets. The roles are unpaid voluntary positions.

The Trustee of the Charity is Solihull MBC. The Management Committee comprises 6 members, 3 appointed by the Trustee and 3 recruited from the local community. Members are expected to attend 4 board meetings per year, but also to participate in the life of the organisation between meetings. Meetings are currently held *weekday* mornings in Knowle.

Term of office is 3 years.

About the Knowle Streamside Trust

The Knowle Streamside Trust was created in 1969. The charity's objectives are to support the use of the Trust Land for the purpose of Open Space for the perpetual use and enjoyment thereof by the public either as gardens or as public walks or pleasure grounds.

About the roles

We are seeking to appoint 3 Committee members and expect that different candidates will bring a range of skills and experience to the Committee. It would be preferable but not essential if the candidates have some of the attributes listed below.

General

- Commitment to the objectives of the Trust and willingness to act as an ambassador for the Trust
- Willingness to fulfil the duties and standards of conduct required of a Committee member of a charitable organisation
- Understanding of equalities and diversity issues

Experience

- Experience of charity finance and fund accounting (desirable but not essential).
- Fundraising (e.g. from individuals, partnerships with business and/or civil society organisations, EU funding and/or sales of goods and services).
- Working for or with managers and boards.
- Media and communications or PR, including social media.
- Developing business models in organisations comparable to the Trust.
- Board level experience, ideally at a charity or company of a similar size to the Trust.

Expertise & knowledge

- Public Sector/Charity sector / charity law and regulation
- Environmental issues or environmental campaigning.

- Public services

Skills

- Ability to understand and interrogate financial reports
- Strategic planning skills
- Risk management skills
- Analytical skills
- Management / project management
- Ability to operate as part of a team

How to apply

Please submit a covering letter by 26/01/2018 stating why you wish to be considered for the role, to Chris Edgell, Public Realm Team, Solihull MBC, Central Depot, Moat Lane, B91 2LW or by email to parksmanagement@solihull.gov.uk

Applicants who best meet the Committee requirements will be invited to attend a meeting with the Ward Councillors and Solihull officers and formal notification of appointments will be made by 23/02/2018.